# St. Anne's Catholic Primary School



'Christ's light shines through our learning'

# School Prospectus 2021/2022

# St Anne's Catholic Primary School

'Christ's light shines through our learning'

# Welcome to St Anne's Catholic Primary School

Dear Parents,

This prospectus has been prepared to help give you a brief glimpse into our school.

We place great emphasis on the caring, welcoming, family atmosphere in our school.

We are proud to be a Catholic school and we believe the Catholicity of the school permeates all we do with the children.

Within our learning environment, we aim to provide a wide range of opportunities to enable our children to develop their abilities to the full.

This prospectus can only offer a brief introduction. A visit to the school whilst school is in progress will obviously provide a far clearer picture of our aims and achievements.

We hope you will accept our invitation to visit us.

Yours sincerely

Mrs C Priest- Jones Headteacher

# St Anne's Catholic School

# Mission Statement

"Christ's Light Shines through Learning"

Our Mission Statement is central to the way of life in our school, for it is out of our commitment to the statement that our aims are formulated.

# The Aims of our School

Our aim and purpose in education is based on distinctive beliefs and values; that each individual is unique and equal; that although individuals, we are inter-dependent.

Our prime purpose is to provide a happy, loving and secure community, where children can develop their full potential academically, spiritually, morally, socially and physically.

The Catholic ethos in the school is evident in liturgies, celebrations and prayers. Regular Masses and seasonal liturgies promote a sense of commitment and strengthen parish links.

In addition, our aim and purpose is:

- To regard each child as individual and unique, created by God for a specific purpose.
- To pass on to each child the fullness of the Catholic faith, in a meaningful and relevant way.
- To develop the potential of each child to the full.
- To be aware of the differing needs of children and varying speeds of development and to ensure that no child is disadvantaged in the school.
- To encourage pupils to develop self-discipline and initiative and grow in independence, whilst recognising the needs of others.
- To have high expectation levels of pupils by setting realistic and achievable goals which encourage diligence and application.
- To prepare children to be responsible citizens in society, mindful of the duty to use their talents for the good of others.
- To provide an environment where all who are involved in our school, feel welcome and able to contribute; to create an atmosphere where children can grow in a happy but industrious situation.

### Administrative Information

St Anne's Catholic Primary School

Prince Charles Road Wrexham LL13 8TH

Telephone: 01978 261623

e-mail: <u>mailbox@stannespri.wrexham.sch.uk</u>

Headteacher Mrs C Priest-Jones BA Hons. P.G.C.E.

Chair of Governors Mr Roy Dolan

C/o St. Anne's Catholic Primary School

Prince Charles Road

Wrexham LL13 8TH

Director of Education Mrs Karen Davies

Children and Young People Service

Lambpit Street

Wrexham LL11 1AR

School classification - Voluntary Aided Catholic, English medium Primary School for pupils aged 3 - 11. Currently the number on roll is 169 children, including 15 in Nursery am only and 8 pupils in the Resourced Provision.

The aim of this prospectus is to provide all parents with clear and concise information about our school. If you require any further information please contact the Headteacher who will be happy to help.

# School Governors

Since September 1999, The School Governing Body has consisted of 18 members some of whom are appointed by the Bishop. These are called Foundation Governors and serve for a term of 4 years. Other Governors represent the Local Education Authority, the District Council, the parents, teachers and staff of the school.

Governors now have an increasingly demanding role in the running of the school. They are responsible not only for the maintenance and care of the building but also for the curriculum. In addition the Governors are expected to exercise budgetary control over the school's expenditure on staffing, heating, lighting, purchase of equipment and general maintenance of the property.

The parent Governor, as the title implies, represents the interests of the parents and should be contacted if you have any matters pertaining to your child's education which you wish to be brought to the notice of the Governing Body. All Governors are invited to spend time in visiting the school whilst it is at work and becoming familiar with routine and practice. St. Anne's are very lucky because a number of members of our Governing Body visit school regularly.

### Foundation Governors and Officers

Name	Type of Governor	Position	Term of office
Roy Dolan	Foundation Governor	Chair	2015-19
Brendan Macdonald	Foundation Governor	Vice Chair	2016-20
Vacancy	Foundation Governor		
Vacancy	Foundation Governor		
Frances Perrin	Foundation Governor		2017-21
Angela Edwards	Foundation Governor		2017-21
Fr Zigniew Swoboda	Foundation Governor	Parish	2017-21
		Priest	
Mr Chris Feliciello	Foundation Governor		2017-21
Vacancy	Foundation Governor		
David Davies	Local Authority		2016-20
Dorothy Mitchell	Local Authority		2020-
			2024
Patricia Williams	Local Authority		2020-
			2024
Claire Priest-Jones	Headteacher		N/A
Nichola Evans	Parent Governor		2020-
			2024
Jon Moore	Parent Governor	LAC	2018-
			2022
Rachel Kirk	Teacher Governor		2017-21
Wendy Pritchard	Staff Governor		2019 -23

<sup>\*</sup>NB due to Covid 19, foundation governors terms of office have been extended.

All Governors are contactable C/O St Anne's Catholic Primary School Clerk to the Governors: Alison Gillespie

### Diocesan Education Commissioner

Mrs Wendy White C/o Bishop's House

Sontley Road Wrexham

### The School

The school was opened in 1967 as an Infant School. Extensions were added and in 1973 it became a Voluntary Aided Catholic Primary School. St. Anne's is maintained by the Diocese of Wrexham in accordance with the relevant legislation.

The school is named after Our Lady's Mother; St. Anne who with her husband Joachim raised Mary the Mother of Christ in a caring and loving environment.

Hopefully the ethos of St. Anne's School reflects the values of such an environment.

# Pupils Admission - The School follows Diocesan Guidelines

The school Admission Number is 24 pupils per year group.

### Oversubscription

If the number of applicants exceeds the Admission number, the Admissions Panel appointed by the Governing Body will apply the following oversubscription criteria in order of priority:

- 1. Baptised Catholic children who are looked after in public care.
- 2. Children who are looked after and are not baptised Catholics.
- 3. Baptised Catholic children within the parish of St Anne's.
- 4. Baptised Catholic children whose pressing social and pastoral needs can be better met by the school.
- 5. Children who have a brother or sister in school on the date of admission.
- 6. Children of other Christian denominations, whose parents have a genuine desire for them to be educated in a Catholic school, and who are fully supportive of our Catholic ethos.
- 7. Children of other faiths whose parents demonstrate a commitment to the ethos of the school.
- 8. Children whom the LEA has asked the school to place.

All Christian applicants will be required to produce Baptismal Certificates

If there is oversubscription in any of the categories above, the Admissions Panel will offer places to children living nearest to the school as measured by the shortest walking distance between the front door to the home and the main school gate, using public highways, confirmed by the LEA's Transportation Department.

### **Resourced Provision**

A Resourced Provision opened in January 2000 and due to limited space caters for up to 12 children, the admissions criteria needs to be slightly different to the admission criteria for the mainstream school.

St Anne's Resourced Provision is THE ONLY CATHOLIC RESOURCED PROVISION in Wrexham and as such places are available for Catholic children.

As there are limited places, a panel of Headteacher, Governors and ALNCO from St. Anne's, St. Mary's and Mrs Sally Richards-Simpson from the Local Authority, meet each term to discuss placements. (This only occurs if there are surplus places). Criteria agreed by the panel have been set for e.g. specific standardised scores in approval assessments.

St. Anne's school population is truly multicultural. In September 2020, 47% of our population are from other countries this helps promote understanding of other cultures. The Local Education Authority offer language support each week to help the children to settle and continue their education so that the transition can be as smooth as possible. Thank goodness that we all smile in the same language!

### **Inclusion**

St. Anne's have been commended by the Diocese and the Local Education Authority on their policy of inclusion. Everyone is welcome and respected and encouraged to share their gifts.

# How We Look After Your Children

### The School Team September 2021-2022

The school prides itself on its positive, welcoming atmosphere and all the people below play their part in creating it.

Name	Job title	Specific responsibilities
Mrs Claire Priest-Jones	Headteacher	Safeguarding lead/Looked After
		Children/
Mrs Clare Stephens	Deputy Headteacher	Safeguarding lead/Foundation
	Year 1 Teacher	Phase Leader
Mrs Emma Howell	Year 3 Teacher (part	
	time)	
Miss Emily Davies	ReceptionTeacher	
Mrs Laura Garnham	Nursery Teacher	
	(part time)	
Mrs Rebecca Hughes	Year 4 Teacher	
Miss Rachel Kirk	Year 6 Teacher	
Mrs Gill Nicholls	Year 5 Teacher (part	
	time)	
Miss Cerrie Davies	Year 2 Teacher	
Miss Emily Gresham	Resourced Provision	
	teacher	

# Support Staff

Name	Job Title	Specific Responsibilities
Mrs Karen Roberts	Level 4 teaching assistant	PPA cover, One Page Profile

		support, Administering
		BPVS/Ravens tests
Vacancy	Level 4 teaching assistant	
Mrs Wendy Pritchard	Level 4 teaching assistant	Nurture/SAP/Speech and
		Language
Miss Peggy Dzikowska	Level 2 teaching assistant	
Mrs Alex Kosinski	Level 2 teaching assistant	
Vacancy	Level 2 teaching assistant	
Mrs Jeanette	Level 2 teaching assistant	
Griffiths	(part time)	
Miss Elaine Tomlinson	Level 2 teaching assistant	
Mrs Stephanie Sales	Level 2 teaching assistant	
Miss Joanna Campbell	Level 4 teaching assistant	PPA cover
Mrs Beverley Thomas	Secretary	
Mr Noel Thomas	Caretaker	
Mrs Jeanette	Cleaner	
Williams		
Mrs Angela Hughes	Cook in charge	
Mrs Sylvia Griffiths	Assistant cook	
Mrs Marie Blackwell	Full time Volunteer	Catch Up Programme

# External Support

Mr John Hodgson Educational Social Worker

Mrs Rhian Parry Gypsy and Traveller support manager

# School Year/Age Ranges

The school year is from September to July. Children who are accepted for Nursery should be 3 years of age before 31st August for September admission. Children starting full time school must have their 5th birthday during their first year ie Reception Year.

Parents of Reception and Nursery age children are invited into school during the Summer Term prior to admission to discuss policy, requirements etc.

Children leave St. Anne's School at the end of the school year during which they have attained their 11th birthday. Information regarding Secondary Schools will be sent to Parents during a child's final year at St Anne's.

# Early Education Entitlement

From January 2005 St. Anne's have been accepted for Early Education Entitlement. This involves children being admitted to school in the first term following their  $3^{rd}$  birthday e.g. Children who are 3 between September  $1^{st}$  and December  $31^{st}$  can be admitted to school on January  $1^{st}$ . Those born between January  $1^{st}$  and March  $31^{st}$  can be admitted to school in the Summer Term.

Dates for early entitlement starts this year are January 5<sup>th</sup> 2021 and April 13th 2021.

### The Curriculum

### The Prime Role of Religious Education

Our Catholic faith is at the heart of everything we do in school.

St. Anne's follows the 'Come and See' syllabus in line with Diocesan policy and this is supplemented by prayers, special feasts and doctrines of our Faith. There is close cooperation between the Parish Priest, the school, parish and the parents. We have regular school Masses in which the children are actively involved preparing all aspects of the Liturgy.

Children in Year 3 are helped to prepare within the school for First Confession and Holy Communion. We encourage the active involvement of the children's families and these events become occasions of joy and celebration in the life of our school.

St Anne's has been asked to be an example of 'Good Practice' for the other Catholic Schools following an observation of every aspect of RE by the Diocesan RE Adviser. As a school we seek to put into practice our Christian values so that our Christian ethos is something that runs throughout the whole life of the school. It finds expressions not only in our support for local and national charities, and our increasingly strong links with the local community, but also the ideal of always trying to make maximum use of any talents which we have been given.

St. Anne's also provide 'Harvest Goods' for local families and the surplus is donated to the Salvation Army.

Annually, children in Key Stage 2 and the school choir entertain the Pensioners at their Christmas Lunch and residents at a local nursing home by singing carols for them. Both of these experiences are valuable and help us all to re-focus on the idea of 'giving' at Christmas.

# What is Cwricwlwm Cymreig?

The school also follows Cwricwlwm Cymreig which is special to Wales. It is designed to reflect the history, geography and culture of Wales and our locality. The curriculum helps to develop:

- o a sense of belonging,
- o a sense of place and heritage,
- o an awareness of the importance and literature in the history and life of Wales,
- o an understanding of the creative and expressive arts in Wales.

### Sex Education

The school follows the "Journey in Love" scheme as recommended by the Diocese. Sensitive issues are addressed within a safe environment and older children have the opportunity to discuss any issues with a senior member of staff.

### Children with Additional Learning Needs

St. Anne's have a whole school policy for the provision of appropriate learning experiences for children with Additional Learning Needs (ALN). It is rooted in the belief that as every child is unique and different there will be some whose needs can only be met with more individual programmes of study. A member of staff co-ordinates these programmes for children with ALN and we welcome the help of parents whose support is important in the progress made by each child.

Children have Individual Education Plans drawn up in consultation with parents and class teachers which specify learning targets for the children and these are reviewed termly. Every child in the school has a One Page Profile (PCP) but the ALN children have a more detailed one which gives a snapshot of their interests and additional learning requirements to assist all staff in meeting their needs.

The ALN children either work on their IEP targets in a small group or 1-1. The ALNCO monitors the progress of these children at termly meetings with the class teacher and also over sees the writing of IEPS and PCPs. Support is also available from the Local Education AuthorityLearning Support Service where a teacher visits school to provide 1-1 support for specific children. These programmes are continued in class during the week.

# Speech and Language

Many children have Speech and Language needs and these are met by therapists who do sessions of block therapy and Staff deliver the programmes regularly to support the children's learning.

### Catch-Up

Catch Up literacy is a language support programme for Key Stage 2 children who under achieve in reading. Mrs Blackwell is fully trained to deliver this programme. We also deliver Catch Up Maths and children on both these programmes are showing pleasing progress

# Assessment and Reporting

Naturally we want to keep parents informed of their child's progress. On entry into St Anne's and throughout their time in Foundation Phase all children are assessed using Wrexham's Learning Journey and School has INCERTS an electronic tracking system which will run alongside the Learning Journey and tracks children's progress from entry to Year 6. Expectations are that children will achieve Outcome 5 or above at the end of Foundation Phase and L4 or above at the end of Key Stage 2.

Because of the very diverse nature of our school, not all children achieve these levels but nearly all match or exceed nationally set targets.

Assessment for Learning is an integral part of classroom practise. In addition, there is an ongoing system whereby each Teacher continuously assesses each child's work progress. Great importance is placed on our Parents' Evenings and Open Afternoons as these provide opportunities for our parents to meet Teachers and discuss their child's progress. In addition, parents who have a particular anxiety concerning their child, may arrange an appointment with the Class Teacher or Headteacher to discuss the problem at any appropriate time. Parents are encouraged to discuss concerns immediately so that they can be dealt with.

### Homework

Parents are encouraged to participate in the child's development of reading, and reading books are expected to be taken home most evenings. It is crucial that children learn to love books from their earliest years. There is a home/school reading record book for every child.

It is our policy to set homework to tie in with topics or classwork. Homework may be spelling, tables, reading, research or computer work on HWB. Homework is an opportunity for parents to keep in touch with their children's work and they are encouraged to co-operate with us in ensuring that work done at home is of satisfactory standard.

### Extra Curricular Activities

There are a variety of extra curricular activities which take place after school or at dinner time. These include a range of sporting activities, choir, reading, drama, Lego club, recorders and art club. (There are currently no clubs due to current circumstances)

### Breakfast Club

Children are invited to share breakfast with their friends every school morning. Breakfast Club begins at 8.00 am and ends at 8.55 am. Cereals, toast and juice are provided for £1 per day charge per pupil from 8am until 8.20am, unless entitled to free school meals. From 8.20am breakfast club is free.

After the children have finished their breakfast 3 members of staff supervise them until the bell rings. They have activities provided which develop important social skills, they play board games, construction activities or watch videos and if weather permits they are supervised on the playground.

### **Educational Visits**

Much of the child's education is prepared and delivered within the classroom by the teacher. However, it is recognised that inviting adults with particular experiences or expertise into school can be of great help, e.g. an older person talking about their childhood, or a theatre group performing for or with the children, Mission Together illustrating the problems facing children in the Third World. Similarly, it is vital that our children explore and investigate the real world in a purposeful and structured way and for this reason educational visits are encouraged e.g. Erddig Hall. Each class aims to undertake one visit per term. Children in Year 5 and 6 have the opportunity to take part in a residential trip to Nant BH. The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for all pupils. Theatre Groups visit regularly to develop self-esteem confidence and speaking and listening skills.

# School Council

Members of each year group are elected by the children to represent them on the school council which meets regularly to discuss current issues in the school from the children's view point aiming for them to be involved in some decision making. The children carry out duties such as learning walks and their requests for fundraising such as play time equipment.

### Eco Council

This is a group of pupils from the school who meet regularly to discuss how the school can be more environmentally friendly. They ensure that all members of the school are "green"

by monitoring classrooms and ensuring that lights and computers are switched off when not in use. Plastic waste is recycled as well as improving the school environment by planting wild flower areas and putting up bird feeders. They present their work to the children in assemblies and are working towards the school getting prestigious eco awards.

### The School's Policy on Charging for Additional School Activities

Our policy is based on the statutory requirements of the Department of Education and Science statements and also accepts the principles of the policy adopted by our Local Education Authority. There is no compulsory charge for activities occurring within the school day, although a voluntary contribution may be necessary for the activity to take place. However a charge may be made for certain activities which take place out of school hours, e.g. residential trips. Parents on income support should contact the school for advice re: paying for residential activities.

### Pastoral Care

### Behaviour

If children are respected, treated fairly with consistent standards and given work that matches their ability, the possibility of a child being disruptive is greatly reduced. When a child's behaviour is unacceptable over a period of time, the matter is discussed with parents and joint action is taken. Mutual support between home and school is critically important. Please contact the Headteacher for a more detailed Positive Behaviour Policy.

# **Equal Opportunities**

Our school is committed to a curriculum which offers every child the opportunity to achieve their full potential. We are aware that expectations, attitudes and practices in terms of gender bias can prevent this and we are conscious of countering such gender bias by developing relationships with school, which recognise equality between sexes.

### Medical Care

Please let us know any helpful medical information about your child and inform us of changes of address, telephone number and also any situation or circumstances at home or in the family which might affect your child's behaviour or work in school. In this age of mobile phones it is your responsibility to ensure that school is provided with up-to-date numbers in case of an emergency.

Medicine can be administered by staff in school on a case by case basis and after discussion with the Headteacher. If your child requires an inhaler this must be clearly labelled and kept in school with the child. Depending on the child's age this will be in the child's class or in the office. In addition if your child does suffer from asthma ask your class teacher about putting your child on the Emergency Use of an Inhaler Register in case that is required in the event of them not having an inhaler in school e.g. it is out of date.

Children's sight and hearing will be tested by a Nurse during their first year at St. Anne's. On such examinations, parents are invited to be present.

If the nurses or dentist feel that further action is required, parents will be notified.

If a child is ill at school, parents will be contacted and the child will normally be sent home. If this is not possible, the child will be made comfortable in school and kept under supervision until parents can be contacted or until the end of the day. If both parents are away from home during the day, an emergency number <u>must</u> be available to the Headteacher.

Mobile phones <u>must</u> be turned on <u>or</u> a landline number provided.

If you are in any doubt about your child's health please do not send them into school, seek medical advice.

### School Meals

The school meals encourage healthy eating.

A set midday meal is provided for all children that want a hot meal. Parents should inform the school if their children have a special diet.

We have a cashless dining system, parents/children can pay cash using their 4 digit pin number into the machine in the main corridor between 8-10am or cheques should be in an envelope marked clearly with child's name and year group, this can be placed into the cheque box again found in the main corridor. Many children may be eligible for Free School Meals and a form can be collected from the office to see if you are entitled.

### Packed Lunches

Children are allowed to bring packed lunch to school should they so wish. Drinks should be in a plastic screw top flask or plastic bottle. We ask that all parents follow the school's healthy eating guidelines.

### Snack

Parents of Foundation Phase children pay the Class Teacher £1 on a Monday morning for daily snack, which includes milk/water and fruit, or other healthy snack, again this should be sent into school in an envelope with the child's name on.

Milk is free for all FP children. KS2 children are able to buy fruit at playtime for a reasonable price.

If your child brings their own snack please try to support commitment to a Healthy School snack and send fruit rather than crisps or chocolate bars, thank you.

### Additional Information

### Complaints procedure

Any complaints should in the first place, be discussed with the Headteacher.

Where informal discussion with the Headteacher does not resolve the issue or the complaint involves the Headteacher, parents have the right to take their complaint to the Chair of Governors and ultimately to the Local Education Authority.

### Public Access to Documents and Information

The Headteacher will provide all documents and information as required by circulars from the Department of Education. Copies of the School Prospectus and Annual Report will be supplied free of charge. There may be a charge for photocopying other documents. All documents are stored in accordance with GDPR guidelines.

### Safeguarding

St Anne's school recognises that every member of its community has a responsibility in keeping our children safe. If parents have any concerns about the well-being or safety of our children, please pass on your concerns to our designated leads in Child Protection.

Mrs Claire Priest- Jones Headteacher

Mrs Clare Stephens Deputy Headteacher
Mr Brendan McDonald Safeguarding Governor

### Attendance

Parents, school and LEA's share legal responsibilities in respect of school attendance.

A child may be absent on any day:

- 1. When prevented from attending by sickness or any unavoidable cause.
- 2. Exclusively set apart for religious observance by the religious body to which his/her parents belong.
- 3. On the ground that suitable transport has not been provided and the school is not within walking distance.
- 4. When parents are on annual leave during term time (maximum two weeks in any school year.)

Regular attendance is most important. If your child is absent, please let us know the reason as soon as possible by telephone call before 9am or personal visit. Absences without explanation will be regarded as unauthorised absences.

If possible, please let us know beforehand appointments at the hospital, dentist, doctor etc - your child can be given his/her mark. If an appointment involves your child leaving school during the day, please arrange to meet him/her from school, as we discourage children going home on their own during the day for reasons of personal safety.

If it is necessary to take family holidays during term time, please ask for a Holiday Form from the school. A list of school holidays is sent to you each year when the dates are available. Parents can only take their children out for holidays during term time in the Spring term at the Headteacher's discretion and in the Summer Term depending on year group (maximum 2 weeks) if their attendance is above 96%.

Children should be on the playground for 8.50a.m. in time for the bell. Staff are  $\underline{not}$  responsible for children until the bell rings so please ensure that your child is not on the playground too early. If your child is late on a regular basis they will be referred to the

Education Social Worker. Late comers miss key skills every morning, even ten minutes each day has a big impact on your child's learning during a week.

Attendance has been a big issue for the school and we are trying very hard to increase numbers of children in school. Parents will be prosecuted by the Local Education Authority if their child's attendance is poor (see Wrexham's Council website for details).

### School Uniform

The Governors request that all children attending St. Anne's School wear the set school uniform. Staff and Governors feel that the uniform gives the children an identity with the school and a basic form of discipline. Children are encouraged to take a pride in their uniform, and their appearance.

### The uniform is -

Boys	Winter	Grey trousers, white or light blue polo shirt, royal blue sweatshirt, black shoes
Boys	Summer	White or blue polo shirt, grey trousers or grey tailored shorts, black shoes

Girls	Winter	Grey skirt or grey trousers, white polo shirt, royal blue sweatshirt or cardigan, black shoes (no heels)
Girls	Summer	Blue and white gingham dress or grey skirt, royal blue cardigan or sweatshirt, sandals or black shoes

NB - Parents must ensure children's clothing is labelled with their names. RAM leisure will provide school jumpers but alternatively supermarket jumpers are acceptable as long as they are an appropriate blue.

All pupils should wear the correct clothing for PE. Pumps/training shoes, T-shirt, shorts or skirt (football boots for soccer).

Trainers are NOT part of the school uniform and should NOT be worn for school.

# Hair Styles

Children are not allowed tram lines or have their heads shaved so that their scalp is visible. Any child with hair longer than shoulder length is expected to keep it tied back.

### **Jewellery**

No jewellery is allowed in St Anne's School. Earnings are not part of school uniform. They can be covered during the 6 weeks after the piercing then they must be removed for school. Watches may be worn but staff cannot take responsibility if they are lost or damaged.

# The School Day

Morning Bell 8.55 am

Morning Foundation Phase 9.00 - 12.00 pm

	KS2	9.00 - 12.00 pm
Afternoon	Foundation Phase	1.00 pm - 3.15 pm
	KS2	1.00 pm - 3.15 pm

Children should not be on the playground before 8.50 am. Both Foundation Phase (Year 1 and Year 2) and Key Stage 2 have a short break in the morning and FP have an afternoon break at 2.45pm.

### Communication

From the earliest contact with our school, parents are encouraged to be involved in school life. There is a carefully structured welcoming programme for Nursery and Reception children and their parents. This involves individual discussions with the Headteacher, informal meetings with the class teacher and an opportunity for the child to spend time in the classroom. Regular updates are sent home to parents via the app or Seesaw. Parents are encouraged to participate in the Friends of St Anne's group and to organise social and fund-raising activities. Parents are welcome to come into school, to help with a variety of group activities.

### Friends of St. Anne's Group

A group of mums, dads, grandparents and supporters of our school meet regularly to discuss fundraising ideas. Since setting up they have raised thousands of pounds for resources, trips and treats for the children. New members are <u>always</u> welcome and the group promises a cup of tea (or coffee), a chat, a smile, shared ideas and of course a job to do, which could be helping with refreshments at the disco, organising raffle tickets etc etc. Please speak to Mrs Stephens for more information.

### The Parish Community

We have strong links with the Parish community. Harvest Festival donations are given to the needy and the older members of the community and any excess is donated to The Salvation Army. The Parish notice board has regularly updated information on activities in school. Parishioners are also invited to our concerts, masses and celebrations.

### Local Community

We have good links with Caia Nursery, Caia Park partnerships and the Caia Environmental group.

### St. Joseph's Catholic and Anglican High School

We are part of St. Joseph's Cluster of schools and work in cooperation with St Joseph's, St Mary's, St Christopher's and the PRU. Year 6 pupils admitted into the school visit St. Joseph's for a transition week in June each year so that they can become familiar with the routines of Secondary school and aid a smooth transition. Open days are held for Year 6 children and parents to visit St. Joseph's and meet the staff in the Autumn term. For those children admitted into Darland, Rhosnesni or Clywedog, they also have the opportunity to spend up to 3 days in their chosen high school.

Please feel free to visit us at St. Anne's. You will always be welcome!